



INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

We Protect Hoosiers and Our Environment.

100 N. Senate Avenue • Indianapolis, IN 46204
(800) 451-6027 • (317) 232-8603 • www.idem.IN.gov

Eric J. Holcomb
Governor

Bruno L. Pigott
Commissioner

December 20, 2017

Mac's Convenience Stores LLC
c/o Corporation Service Company
135 N Pennsylvania St., Suite 1610
Indianapolis, IN 46204

Mac's Convenience Stores LLC
Attn: Mike Sawkiewicz
Via email: msawkiew@circlek.com

RE: **329 IAC 9-3-1 Records Request**
Circle K 2293
4841 N Pennsylvania St
Indianapolis, Marion County
UST Facility ID#: **202**

Dear Mr. Sawkiewicz:

An inspector with the Indiana Department of Environmental Management (IDEM), Underground Storage Tank (UST) Section, will be conducting an inspection at the facility listed above within the next 30-45 days.

To prepare for the upcoming inspection, all compliance paperwork must be submitted to IDEM within fifteen (15) days of your receipt of this letter. In accordance with 329 IAC 9-3-1(a), the owner and operator of an UST system must cooperate fully with inspections, as well as requests for document submissions.

This compliance paperwork may include, but is not limited to, the following:

- The last 12 months of release detection records for tanks and piping, to include results from required interstitial monitoring
- The most recent line tightness test if it is only performed every three years
- Any automatic tank gauge inspection, calibration or repair documents
- Results of the last two corrosion protection evaluations for tanks and/or piping
- Any line tightness, tank tightness, and leak detector test results from the last 12 months
- Operator training certificates
- The most recent internal liner inspection reports with video, if performed
- Documentation of any repairs made to the UST system, including an internal liner, during the last 36 months
- Work orders for scheduled repairs
- Certification of financial responsibility
- Notification form, if not submitted and approved since January 1, 2014

All submittals required by this records request shall be emailed to USTCompliance@idem.IN.gov or sent to the address below within fifteen (15) days. Please include in the subject line of the email or letter the UST Facility ID # **202**.


UST Compliance Manager
Office of Land Quality – Mail Code 67-01
Indiana Department of Environmental Management
100 N. Senate Ave, Room 1101
Indianapolis, IN 46204-2251

Please note that failing to provide required documentation or submitting false information is a violation of state and federal laws. This may result in the owner and/or operator being subject to formal enforcement actions. Such actions may include the assessment of civil and monetary penalties.

Thank you for your attention to this matter. Please direct any response regarding this letter to:

Manager: Sarah Everhart
Phone: (317) 233-5747
Email: USTCompliance@idem.in.gov

Sincerely,



Caitlin Shaffer, Dispatcher
UST Section
Office of Land Quality

cc: UST Facility ID File # **202**
Ashley McElroy, UST Inspector